

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/09/09

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Results of Place Survey

Description: Purpose of report: To update members with outcomes from the Place Survey.

Wards Affected: Members are asked to Note the results.
All Wards;

Report Writer: Matt Beer

Deadline for Report: 10/09/09

Lead Member: Leader

Lead Director: Chief Executive

Contact Details: Matt Beer, Head of Marketing & Communications, Chief Executives

matt.beer@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations:

Process: N/A

Consultees: All residents

Background Documents: Committee Report for Results of Place Survey

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 28/09/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on: 09/09/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/09/09

Keyword: Budget;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Administrative Accommodation Project Financial Update

Description: Purpose of report: To inform Members of some of the specific financial implications of the administrative accommodation project

Members are asked to: Approve the accounting implications of the abortive costs associated with the administrative accommodation project, following the decision not to develop the site at Hungate (b) the current funding position of the project and (c) removal of the "land assembly Hungate" costs from the £43.8m administrative accommodation project budget.

Wards Affected:

Report Writer: Louise Branford-White
Deadline for Report: 16/08/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Louise Branford-White

louise.branford-white@york.gov.uk

Implications Financial

Level of Risk: 09-15 Constant monitoring required
Reason Key:

Making Representations: n/a

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Administrative Accommodation Project Financial Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 28/09/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 09/09/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/09/09

Keyword: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: HR/Payroll System Replacement for Delphi

Description: Purpose of report: As part of the HR Transformation Project, the report provides an update on the procurement of a HR/Payroll IT System replacement. The report updates Members on the business case for a new system, the whole life costs against budget and a proposed implementation timetable.

Members are asked to: approve the recommendation by the procurement evaluation team for a preferred system supplier.

Wards Affected:

Report Writer: Angela Wilkinson

Deadline for Report: 10/09/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Angela Wilkinson

angela.wilkinson@york.gov.uk

Implications Financial

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: n/a

Process: n/a

Consultees: HR Management Team
More for York Board

Background Documents: Committee Report for HR/Payroll System Replacement for Delphi

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 28/09/09

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) *on:* 03/09/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/09/09

Keyword: Service Monitoring;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: First Corporate Performance & Finance Monitor

Description: Purpose of report: The report provides members with an update on service and financial performance for the council, cover the first monitor period of 2009/10.

Three areas of performance are covered in this report: 1) Budget – service and corporate budgets 2) Performance indicators – NPIs. 3) Key projects and priorities – progress against the council's corporate priorities and the key projects that support their improvement.

Members are asked to: note the report and make decisions on a number of actions to address the existing overspend.

Wards Affected:

Report Writer: Janet Lornie, Peter Lowe **Deadline for Report:** 10/09/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Janet Lornie, Peter Lowe

janet.lornie@york.gov.uk, peter.lowe@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for First Corporate Performance & Finance Monitor

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 28/09/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on: 09/09/09

By Political Group Leaders on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 06/10/09

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review of Financial Regulations

Description: Purpose of report: To present the revised Financial Regulations to Members for approval.

Members are asked to: Approve the revised Financial Regulations at the next the full council.

Wards Affected:

Report Writer: David Walker **Deadline for Report:** 24/09/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Review of Financial Regulations

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 12/10/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 09/09/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Leader

Meeting Date: 06/10/09

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Core Grants to Voluntary Organisations (City Strategy) 2010/2011

Description: Purpose of report: This report advises Members of the process for the allocation of the City Strategy 'core grant's to voluntary sector organisations for the 2010/2011 financial year.

Members are asked to: Consider officer recommendations for re-allocation of City Strategy Core Grant funding to the current grant holders for one further financial year i.e.g From march 2010 to April 2011.

Wards Affected:

Report Writer: Adam Gray **Deadline for Report:** 22/09/09

Lead Member: Councillor Andrew Waller

Lead Director: Director of City Strategy

Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Core Grants to Voluntary Organisations (City Strategy) 2010/2011

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 12/10/09

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/10/09

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: More for York - Progress report

Description: Purpose of report: To present to Members a review of progress made on the More for York efficiency programme, particularly detailed business cases on some of the 10 work streams with decisions on some of the proposed actions to be taken.

Members are asked to: Approve the actions that are proposed in the report.

Wards Affected:

Report Writer: Tracey Carter

Deadline for Report: 08/10/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Tracey Carter

tracey.carter@york.gov.uk

Implications

Level of Risk: 09-15 Constant monitoring required

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for More for York - Progress report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/10/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on: 07/10/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/10/09

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Corporate Asset Management Update Report

Description: Purpose of report: To advise on progress with the Corporate Asset Management Plan against each of the original property outputs.

Members are asked to: Approve the recommendations made in the report.

Wards Affected:

Report Writer: Philip Callow, Tim Bradley
Deadline for Report: 08/10/09

Lead Member: Councillor Andrew Waller

Lead Director: Director of City Strategy

Contact Details: Philip Callow, Tim Bradley

philip.callow@york.gov.uk,

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations: NA

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Corporate Asset Management Update Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/10/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 07/10/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 03/11/09

Keyword: Budget;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review of the Council's Reserves

Description: Purpose of report: To present to Members a comprehensive review of both earmarked and general reserves held by the Council, including the purpose for which they were established.

This report has been deferred from the Executive Meeting of 6th October due to considering the strategy of reserves usage more in line with the budget and More 4 York processes.

Members are asked to: Reconfirm their holding and purpose.

Wards Affected:

Report Writer: Janet Lornie **Deadline for Report:** 22/10/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Janet Lornie

janet.lornie@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Review of the Council's Reserves

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/11/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 21/10/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/11/09

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Contract Procedure Rules

Description: Purpose of report: As requested by Members the Contract Procedure Rules have been updated and amended.

Members are asked to: Approve the Contract Procedure Rules at the next the full council.

Wards Affected:

Report Writer: David Walker **Deadline for Report:** 05/11/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: This report has been deferred from the Executive Meeting of 06/10/2009 in order to reflect the outcomes of current MoreforYork work in blueprinting the procurement workstream,

Consultees: N/A

Background Documents: Committee Report for Contract Procedure Rules

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on: 09/09/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/11/09

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Debt Policy

Description: Purpose of report: The report will present the councils debt policy for approval.

Members are asked to: Approve the councils dept policy at the next full council.

Wards Affected:

Report Writer: David Walker **Deadline for Report:** 05/11/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: Deferred from the Executive meeting of 06/10/2009 to reflect the outcomes of the currenet MoreforYork work in blueprinting the income workshream.

Consultees: N/A

Background Documents: Committee Report for Debt Policy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT **on:** 23/09/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/11/09

Keyword: Budget;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Monitor 2

Description: Purpose of report: To update Members on the performance of the treasury management function.

Members are asked to: Approve the content of the report.

Wards Affected:

Report Writer: Ross Brown, Louise Branford-White

Deadline for Report:

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Ross Brown, Louise Branford-White

ross.brown@york.gov.uk, louise.branford-white@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Treasury Management Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 04/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/11/09

Keyword: Service Monitoring; Budget;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Performance & Finance Monitor 2

Description: Purpose of report: Provision of the latest forecast of the council's financial and performance position.

Members are asked to: to agree proposed amendments to plans, mitigation for identified issues and financial adjustments (such as allocations from contingency and virements) which are reserved to the Executive.

Wards Affected:

Report Writer: Peter Lowe, Janet Lornie **Deadline for Report:** 23/10/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Peter Lowe, Janet Lornie

peter.lowe@york.gov.uk, janet.lornie@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Performance & Finance Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 04/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/11/09

Keyword: Budget;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Monitor 2

Description: Purpose of report: Provision of the latest forecast of the council's financial and performance position.

Members are asked to: to agree proposed amendments to the capital programme and financial adjustments which are reserved to the Executive.

Wards Affected:

Report Writer: Louise Branford- White, Ross Brown **Deadline for Report:** 23/10/09

Lead Member: Councillor Richard Moore

Lead Director: Director of Resources

Contact Details: Louise Branford-White, Ross Brown

louise.branford-white@york.gov.uk, ross.brown@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Capital Programme Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 04/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on: